

**ST. TIMOTHY'S EPISCOPAL CHURCH
MINUTES OF THE VESTRY MEETING
March 19, 2024**

Present: Kristie Rudolph (Senior Warden), Rick Wilson (Junior Warden), Betsy Bosworth, Carolyn Hamm, Maria LaWalt, Midori Yanagihara, Rob Huizar, Matt Schumann, Vilma Lemus, John McGrath (alternate), Charles Cowherd (Rector), Rose Berberich (Registrar), and Duane Hartge (Interim Treasurer).

The meeting opened at 7:00 p.m. with a prayer led by Charles.

Minutes. The Minutes of the February 27, 2024 regular meeting having been reviewed,

MOTION: To approve the Minutes of the February 27, 2024 regular meeting.
Seconded and carried.

Treasurer's Report: Duane presented the Treasurer's Report for the period ended February 2024 which shows income for the period at 89% of budget (but at 114% for the year to date) and expenses at 94% of budget. After discussion,

MOTION: To approve the Treasurer's Report as presented.
Seconded and carried.

Finance. Charles proposed changes to the Scrip Fund, Centering Prayer Fund, Henry Hall Renovation Fund and Joy of Living Fund. After discussion,

MOTION: To dissolve the Scrip Fund and move the balance to the Operating Account.
Seconded and carried.

MOTION: To dissolve the Centering Prayer Fund and move the balance to Rector's Discretionary Fund.
Seconded and carried.

MOTION: To dissolve Henry Hall Renovation Fund and move the balance to the Wish List Fund.
Seconded and carried.

MOTION: To change the name of Joy of Living Fund to Generations Fund.
Seconded and carried.

The Vestry discussed a proposal to eliminate the Wish List Fund and move the balance to Buildings & Grounds and deferred a decision to the next regular Vestry meeting.

Associate Rector's Housing Allowance. Charles presented a draft Housing Allowance Resolution which was discussed and amended as follows:

WHEREAS, the Rev. Mario Melendez is employed as a minister of the Gospel by St. Timothy's Episcopal Church in Herndon, Virginia, which does not provide a residence for him, be it hereby

RESOLVED that of the total annualized compensation of \$48,750 to be paid to the Rev. Mario Melendez in CY 2024, the amount of \$30,000 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code.

MOTION: To approve the Associate Rector Housing Allowance Resolution. Seconded and carried.

Old Business. Charles reported on Lenten Outreach Service Project.

Rector's Report. Charles reported on staffing matters (farewell to Philene, Associate Rector onboarding, Seminarian for the fall), and the Preschool which will see its 50th anniversary in 2025.

'Tweens and Kids: Matt reported on Christian education of this demographic.

Shrine Mont. Rob reported on preparations for the 2024 Shrine Mont Retreat.

Wardens' Report. Kristie reported on (1) Mario Melendez' start, (2) ministry liaison assignments, and (3) reminder that new Vestry members must complete the Presidium training.

Upcoming Events. Charles reported on the following upcoming events: (1) Holy Week, (2) Caroline Arlington's funeral on May 5 after church, (3) Region meeting on May 9, (4) Pentecost May 18-19, and (5) Community Engagement luncheon on June 9.

There being no further business, the meeting adjourned at 8:25 p.m.

ACTION ITEMS FOR MARCH MEETING:

Consider the proposal to eliminate the Wish List Fund and move the balance to B&G.

Next Meeting: April 23, 2024