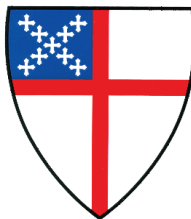


St. Timothy's Episcopal Church

2012 Annual Report

January 13, 2013
Parish Meeting



As people of God we joyfully worship God, spread the Word of God's love, treasure all people, and serve others everywhere in the name of Jesus Christ. Therefore with God's help, we open our doors to everyone, open our hearts in worship, open our eyes to the Spirit's gifts, and open our arms to embrace God's work.

ST. TIMOTHY'S EPISCOPAL CHURCH

432 Van Buren Street, Herndon, Virginia 20170-5199

office: 703-437-3790

web: www.saint-timothys.org

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TRUSTEES

Tom McLenigan 703-758-9104

Keith Sinclair 703-437-4713

Dan "Deke" Smith 703-481-9572



Clergy & Professional Staff

The Rev. Brad Rundlett, Rector
Home: 703-742-6772; bradr@saint-timothys.org

The Rev. Leslie Chadwick, Associate Rector
Home: 703-860-1885; leslic@saint-timothys.org

Music Director: Peter Waggoner
peterw@saint-timothys.org

Christian Education Director: Christine Hoyle
christineh@saint-timothys.org

Parish Administrator: Keith Stroud
Office: 703-437-3790
office@saint-timothys.org

Pre-School Director: Helen Guest
Office: 703-437-4767

Sexton: Phyllis Hogan
Asst. Sexton: Josephine Martin

Nursery Attendants:
Alba Padilla & Reina Torres



Vestry Members

2013 Expiring Members

Ted Mankin
Senior Warden

Duncan Hutcheon
Liaison to VoCoSum

Sandy Wright
Liaison to Open Arms & Hospitality

Allison Dodd
Liaison to Finance

Liz Ward*
Junior Warden

Returning Members

Mike Colie
Liaison to Building & Grounds

Eugene Nkomba
Liaison to Stewardship

Donna Cornwell
Liaison to Youth

Carolyn Hamm
Liaison to Christian Education

Marty Brady
Liaison Worship & Music

Jeanne Bennett
Liaison to Communications

Keith Pinkard
Liaison to Service

Beth Lumnitzer
Vestry Alternate

Treasurer
Rick Wilson

Registrar
Rose Berberich

*Two year term due to unplanned Vestry vacancy.



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Shrine Mont Coordinators.....	Katie Mazza
VoCoSum Ministry	Duncan Hutcheon

Rector's Annual Parish Report

We just celebrated the 144th anniversary of St. Timothy's and there are clear indications that this faith community is growing. We have new individuals and families, our Church family is more diverse, and the work load for our staff and volunteers has increased dramatically. The reason I hear most often for people selecting St. Timothy's is the genuine warm greeting. People also seem to be impressed with how much we do. I am profoundly honored to serve the people of St. Timothy's. On January 4th 2013 I will mark 19 years as the Rector of St. Timothy's. The journey has been amazing. There were many milestones throughout 2012 –

- Thanks to one of our members we now have a facility study so we know how much we actually need to have in reserve to maintain our facility
- Our pledge income remained steady and strong throughout the year, though it is down a bit for 2013
- We added a Director of Children's and Youth Ministry to our staff, Christine Hoyle
- We sponsored Natividad Menjivar through a year of Anglican Study at the Virginia Theological Seminary, he graduated with distinction, and we hosted the service in which he was Received as an Episcopal Priest by the first female Bishop in the Diocese of Virginia, The Rt. Rev. Susan E. Goff
- Our Associate Rector took a group of young people on a spiritual pilgrimage to New York
- Our Music Director worked miracles in music every time he sat down to play our beloved but antiquated and ailing Tracker pipe organ, and he earned his Master's Degree (Alleluia!)
- We made progress toward purchasing a new pipe organ, restructuring the choir area, and improving resonance in the Sanctuary
- Our Treasurer Rick Wilson devoted a lot of extra hours to help us provide lay staff who work halftime or more with a pension and healthcare insurance
- We added an extra Godly Play class for children
- We started serious discussions about our missions and fundraising
- Our Director of Parish Operations created and implemented a very fine Annual Pledge Campaign
- As we have been doing for some time now we welcomed many of our neighbors who are marginal or homeless, sent a team to the Pine Ridge Reservation in South Dakota, sent many young people and a small group of adults to Scott County (the poorest county in Virginia), and sent another team to Haiti (to the area hit hardest by hurricane Sandy), and continued hosting 24 Recovery meetings, the Nurturing Parent Program, Tai Chi, etc.
- And our Preschool Director Helen Guest continues to run the best preschool in Northern Virginia
- Our Sextons and Nursery Staff carried on, providing outstanding services for the members and guests of St. Timothy's.

And this barely scratches the surface.

Anxiety about the National economy, jobs, etc. will continue to challenge us in the New Year. But one of the gifts we are given is realizing how important this Church is, how important we are, to this community and far beyond. In this building, in the homeless shelter and tents scattered about this community, in Appalachia, in South Dakota, and in Haiti, people speak of St. Timothy's, of our mission, with enduring hope and gratitude.

Fr. Brad



St. Timothy's Episcopal Church

2012 Annual Report

Warden's Report 2012

2012 proved itself once again an active year at Saint Timothy's. The church served many during the year through mission work and outreach programs, both here, at home and abroad. Saint Timothy's hosted countless life affirming meetings, weddings, and baptisms. The tireless efforts of the congregation, clergy, and staff helped those in our community and at home with everyday and long term goals and needs. Changes were established by the Diocese to help both the clergy and staff with current and future needs.

The first policy the Diocese implemented was the requirement to provide both clergy and staff with health insurance. Thanks to our Treasurer, we were able to identify and put in place new policies for 2013. The Capital Campaign continued to grow, and the Vestry identified updated methods of giving by merging separate software programs.

In the spring, a parishioner generously donated a facilities study to help us identify short and long term items for repair and restoration. This fiscally responsible study helped Saint Timothy's create a checklist of sorts for the future.

After much discussion, the search for a new Christian Education director was fulfilled in April. Christine Hoyle was named new director of children, family, and youth ministry. Also in April, Duncan Hutcheon and Ken Vierra began working on emergency and preparedness plans for the church.

Father Brad enabled a parishioner and former priest, Natividad Menjivar, through the seminary process and onto his eventual ordination. Without Father Brad's support, Natividad's dream would not have been possible.

In July, Mother Nature literally struck our community, and specifically the church when the derecho leveled trees and fences on our property. Once again, we rebounded. With the help of Mike Colie, the staff, clergy, and congregation, repairs were made and huge clean up efforts were conducted.

In addition to health insurance, the Diocese identified a mandated contribution pension plan to begin in 2013. In addition to her duties with the Organ Committee, Marcia Andere began the process of structuring a Human Resources plan for church staff. Later in the year, thanks once again to Duncan, the vestry was presented with a comprehensive emergency preparedness plan.

This report is just a snapshot of how much the church can achieve in one calendar year. Looking ahead to 2013, we must all recognize realistic goals and understand the limitations of a flat budget. We must focus with laser like precision on our current commitments, while acknowledging our limited budgets.

Thank you to everyone to help Saint Timothy's to continually serve both God and the community. May God bless us all and may we continue our service in His name.

Regards,

Ted Mankin

Ministry Reports

Altar Guild

Mission: We joyfully choose to serve God and the community of St. Timothy's as an Altar Guild. Through God's call, we are strengthened, nurtured, and enlightened to ensure that God's house is in order, beautiful, clean and prepared for worship. Through fellowship, we strive to set an example of reverence, love, and respect for the Sacrament as we enhance our spiritual growth. With everyone's prayers, support, talent, and creativity, we will succeed in this mission.

Resources:

1. Leadership: Altar Guild Board – the names listed below are current as of January 2012.

Mary McLenigan.....	Special Events and Flowers
Brenda Donnelly	Worship Liaison & Budget and Inventory
Sandy Wright	Coordinator
Kerrie Wilson	Scheduling and Training

2. Number of members: We currently have 4 teams composed of three or four members each for a total of 16 members. Through the past nine years our team structure has decreased from 8 teams down to the current 4. We are in need of new members and are actively seeking them.

3. 2012 Annual Budget. Our budget level was \$1,580 for 2012. We maintain additional funds in the flower fund through parishioner donations during the year. This fund has been used in the past to purchase our flower cooler and we purchase additional altar items and linens as needed from this fund. We had one of the crosses refinished.

Accomplishments:

In addition to the Guild's weekly duties of preparing the Altar and Sanctuary for Sunday and weekday services, which requires about two hours of time on Saturday and time between the three services on Sunday, we set up for the Wednesday service and refill the votives throughout the week as needed. As required, we help to prepare for additional services that are necessary: baptisms, marriages, funerals, and the Bishop's visit for the confirmation and reception of candidates. In April and in December we prepared and decorated the Sanctuary (and church) for Easter and Christmas, respectively. A part of the Altar Guild is the Flower Guild. Members prepare the flowers for services and events.

Point of Contact: Sandy Wright, quiltdiva730@hotmail.com 703-716-9094



Christian Education/Youth Ministry

Mission:

Our Youth Christian Education welcomes all 7-12th graders with our Journey to Adulthood program.

- The Journey to Adulthood Program is a youth ministry program of spiritual formation for grades 7 – 12, embracing Bible study, prayer, rites of passage, outreach ministries, and both serious and playful activities.
- Rite-13 is a Christian formation program for grades 7 – 8 that focuses on celebrating the individuality of each young person and their creative potential.
- J2A is a faith formation program for 9 – 12th graders engaging skills and critical thinking while planning/embarking on a pilgrimage. A group of J2A pilgrims journeyed to New York City July 3 – 9, marking a first for St Timothy's.

Resources:

1. Director of Children and Youth Ministries: Christine Hoyle
2. Youth Advisory Board
3. Volunteers

Annual Budget:

- Youth Program \$1,930.00
- J2A Pilgrimage \$2,000.00

Annual Events:

- Pancake Supper
- 24 Hour Famine
- Easter Egg Hunt
- Dungannon Mission
- Halloween Party for children of St. Timothy's and community
- Antietam Memorial Illumination

Other Events in 2012:

- J2A Pilgrimage to New York

Point of Contact:

Christine Hoyle
Directory of Children and Youth Ministries
christineh@saint-timothys.org

Prepared by Donna Cornwell, Vestry Liaison to Christian Education



Communications Ministry

Mission: The Communications Ministry keeps congregants and the larger community informed of all the ministries and outreach activities of St. Timothy's by gathering and disseminating information about all facets and functions of the church.

Resources:

1. Ministry Chair: Elaine Horsfield (5 years)
2. Number of Members: 8
3. 2012 Annual Budget
 - a. Incoming Funds
 - i. Ministry from Vestry \$350.00
 - b. Outgoing Funds
 - i. Welcome Home Outdoor Signs \$142.22
 - iv. Total \$142.22

Accomplishments:

St. Timothy's clergy and other church leaders rely on the ministry to help gather, refine, and circulate the church's many missives in a manner that will elicit support and participation. The Communications Ministry uses a three-pronged approach, which includes:

1. Gathering facts and details from the appropriate sources,
2. Crafting interesting and appealing messages, and
3. Disseminating and publicizing this information using a wide array of communications tools.

The group works with church staff and other members to email and post online The Word newsletter and the weekly church service bulletin. Ministry members issue press releases and contact local media to publicize church activities including the VOCE concerts, Taize, Ash Wednesday, Easter and Christmas services, and Vacation Bible School. Two new outdoor signs for "Welcome Home Sunday" were designed and purchased for use prior to this annual event.

The largest task for 2012 was working with the "Gifts to Glorify the Lord" Capital Campaign by writing and distributing announcements, updating the commitment form and envelope, and publicizing campaign events. The Ministry Chair also served on the campaign committee.



The group also works with other ministries to fulfill their missions by writing and editing letters and other documents and posting materials on bulletin boards around the building. The weekly event calendar from the church website is now displayed around the church for easy reference. A member adapted many of the church forms so they are computer fillable and edited the guidelines and the communication event forms in the new ministry manuals for the Volunteer Coordination and Support Ministry. Announcements are sent to the diocesan e-communiqué on a regular basis. The Welcome information was updated and materials as the ministry contact list, 101 Opportunities, the preschool brochure, and the Church School registration form were collected for inclusion in the packet.

Communications maintains the church's website (www.saint-timothys.org) that provides quick and easy access to parish and ministry news and contact information, and serves as a repository for church publications. The website was redesigned in 2010 by the Technology Advisory Board (TAB) serving under the Communications Ministry using CMSMadeSimple which allows easy editing of the website by trained parish members to facilitate quick updates and add new features. TAB also consults on hardware, software, and social networking formats such as Facebook and Twitter, and other resources that can be used to keep the congregation and the public better informed. A church photo repository was created online (www.Flickr.com) to allow parishioners to share photos of church activities and a photo editor is now reviewing and selecting photos for use on the website. The resources section is updated as needed with information and forms for the public, ministries and the general congregation.

Point of Contact: Elaine Horsfield, ehorsfield@cox.net, (703) 476-4439

Notes

Food Table Ministry

Mission:

To provide a meal to hungry guests (on the spot or one to go) who visit the church (mostly during the weekdays), sometimes including diapers and/or toiletries. We welcome them warmly and accept any requests to speak with clergy. We also provide information about services in the community, which can help their longer-term needs.

Resources:

1. Ministry Chair: Katie Mazza – 2 years

2. Number of members: 6 (Katie Mazza, Keith Stroud, Suzanne Klipfel, Kathy Froemming, Judy Conroy, Peter Lund)

We are always in need of more volunteers, and are still in need of a new true “leader”/chair, as Katie is more of a temporary organizer until a more permanent leader can be found.

3. 2012 Annual Budget: \$500 (requested \$1200 for 2013)

Accomplishments:

Through generous donations from our congregation, we provided many, many meals to those in need in our community. We also provided diapers, toiletries, an ear to listen, clergy guidance (when requested) and information on how they can obtain longer-term help for their needs within our larger community (such as LINK).

This year we discontinued the advertised giving out of grocery store food cards, as the demand became unmanageable for our very small volunteer staff. The clergy still sometimes purchases a small amount of food cards from their discretionary budget(s), and gives them out as they desire (but this is no longer associated with the Food Table Ministry).

Planned Initiatives:

We plan to continue our current activities, while adding more collaboration with the Service Ministry. This may include things like providing training to our volunteers (from somewhere like Reston Interfaith) on how to most effectively greet our visitors in need, as well as how to better encourage them to take advantage of community services such as LINK and SNAP (formerly food stamps), as many are resistant to this currently, due to many different reasons.

Point of Contact:

Katie Mazza katiemazza@yahoo.com 703-421-3979



Hospitality Ministry

Mission: The Hospitality Ministry provides St. Timothy's with a warm welcome to parishoners and newcomers by organizing weekly coffee hours after all three services and hosting various events throughout the year.

Vision: The Hospitality Ministry has a vision or organizing a group of specified volunteers to manage church social functions and to reach out to members for assistance and participation. The group would encourage and ask others to be part of the abundant giving, abundant life vision.

Leadership: Beth Lumnitzer .

2012 Annual Budget: Our budget was \$2,000 for 2012.

Accomplishments: Hospitality Church events include, Annual Parish Luncheon, Resceptions for Seminarians, Bishop's Luncheon, Christmas Eve Staff Dinner, Welcome Back Sunday and other events. We also supply the Kitchen for coffee hours and all church events and take care of the bills for the water cooler.

Point of Contact: Beth Lumnitzer, blumnitzer@yahoo.com 703-262-0403

Notes

Music Ministry

Mission: The Music Ministry of St. Timothy's exists to glorify God through the gift of music, while inspiring and uplifting the congregation in their communal expression of worship. Integral to the fulfillment of our mission is the musical education and spiritual nourishment of all our members.

Resources:

Ministry Chair: Peter Waggoner, Director of Music

Active Members:

- St. Cecilia Choir: 27
- Handbell Choir: 12
- Jubilate Choir: 10
- Alleluia Choir: 10
- St. Ambrose Choir: 27
- Seasonal Choir Members: 5-10
- Congregational Instrumentalists: 5+
- Concert Series Volunteers: 10+

2012 Annual Budget: \$5,000.00

Accomplishments:

St. Timothy's Music Ministry continued to experience positive growth again this year. We welcomed new members in each of our choirs as we met weekly for rehearsals and sang and rang handbells regularly throughout the year.

With the help of a dedicated group of parent volunteers, we also welcomed the addition of a brand new choir for singers ages 5 - 7, St. Timothy's "Alleluia Choir".

Again this year, we have been privileged to host a number of talented musicians on our annual concert series, including VOCE, one of the area's finest vocal ensembles, the King Street Brass Quintet and the Herndon Ecumenical Choir.

As our ministry grows, we encourage everyone interested to become involved. We are always welcoming new members and previous experience is not required. Many of our current members are first-time singers and ringers and have joined with the understanding that being in a choir is a wonderful way to learn about music and the Church. We invite you to do the same.



Service Ministry *...putting your faith to work*

Mission

The St. Timothy's Service Ministry honors our baptismal covenant to respect the dignity of every person by exploring opportunities to assist those in need in the name of Jesus Christ. We channel St. Timothy's resources through education, financial campaigns and the collection of goods and services for worthy causes and organizations throughout the world.

Resources

Ministry Chair: Shon Beury, served January 2010 - December 2012. Holly Hartge is incoming chair for 2013

Members: In addition to chair, ministry has eight active members: Carolyn Hamm, Holly Hartge, Dianna Traub, Rob Duchesneau, Jill Norcross, Carol McLean, Amy Hein and Anne Komatz. Jackie Clattenburg is an inactive member. Keith Pinkard is Vestry liaison.

2012 Annual Budget

The ministry budget for 2012 was \$5,000, all of which was disbursed. There is a carry over to 2013 of approximately \$3,000 reserved in the ministry Service Fund. In 2012, the ministry raised funds of \$25,000* to benefit outreach missions. That amount includes donations raised through Agapes to benefit St. Mathieu's in Chapoteau, Haiti and the Hope for Haiti dinner to benefit St. Mathieu's School and Pere Wisnel DeJardin.

2012 Accomplishments

Monthly: Members of the congregation provided volunteer service to Jeanie Schmidt Free Clinic (JSFC), The Closet, LINK and Reston Interfaith.

January: The Service Ministry and members of the Haiti Mission Team marked the commemoration of the Haiti earthquake by presenting to the congregation a video of the mission visit to Haiti and, a summary of proposed projects to benefit St. Mathieu's school. An update on the current financial support for the students was included.

February: In conjunction with the Youth Group, Service promoted Helping Hungry Kids for the Souper Bowl of Caring. The congregation donated \$1,357 to Helping Hungry Kids. The ministry also participated in the Ministry Fair, which was held the same day.

March: Each week of the month, the congregation prepared and delivered meals for Reston Interfaith (RI) Hypothermia Shelter. As a Lenten program, the ministry collected donations for Embry Rucker shelter. Additionally, \$1,500 from the General Fund budget was donated to the shelter for a new dishwasher.

April: Began five week Agape to benefit St. Mathieu's students. Hosted coffee hour and featured weekly speakers to educate congregation about Chapoteau.

May: Throughout the month, members of the congregation and ministry delivered food daily to 16 LINK clients each week. Completed Agape promotion and raised \$13,900* for St. Mathieu's students. The Service Ministry and Haiti mission team hosted a Hope for Haiti fundraiser and dinner. \$4,200* was raised during the dinner to benefit St. Mathieu's school and Pere Wisnel DeJardin. Pere Wisnel and Pere Michelin St. Louis were guests and featured speakers at the dinner.



June: Hosted LINK board meeting. Initiated backpack and school supply collection to benefit Jeanie Schmidt Free Clinic (JSFC) and Reston Interfaith.

July: Featured guest speaker during services to inform congregation about the role of JSFC in the community. From ministry general fund, disbursed \$1,500 to JSFC.

August: The ministry collected 36 backpacks for Reston Interfaith and 75 bags of school supplies for JSFC donated by the congregation. This is an increase of 30% and 49%, respectively, over 2011. The ministry hosted coffee hour the day supplies were sorted.

September: Throughout the month, promoted and collected food donations for LINK totaling about 60 bags. Held ministry retreat at which 2013 budget and funding for outreach initiatives was discussed, determined disbursement of remaining 2012 budget funds, agreed upon continued support for St. Mathieu's School and, set calendar for remainder of 2012.

October: In collaboration with Lakota Mission Team, held annual Great Harvest Bread Sale to benefit the Lakota Mission. The total profit of \$724, an increase from 2011, will be designated for Lakota. Provided support and volunteers for Harvest Supper hosted by Open Arms ministry. LINK was a designated benefactor of Harvest Supper donations. From the special Haiti fund, disbursed \$7,524 for St. Mathieu's School annual support and \$185* for the Partnership Program. \$1,851* for Pere Wisnel DeJardin was also disbursed.

November: Collected food and solicited volunteers for LINK Holiday Program. Met with members of Food Table Ministry to update outreach literature for church visitors and identify ways to relieve time demands on clergy and office staff. Promoted Angel Tree to benefit clients of RI and LAWS. From ministry general fund, disbursed \$650 for LAWS, \$525 for Reston Interfaith (RI) and \$640* for The Society for the Increase of Ministry (SIM).

December: Collected and delivered Angel Tree donations to Reston Interfaith and LAWS families. On gift sorting day, the ministry hosted coffee hour following all 3 services to thank congregation for support of Angel Tree. Promoted and collected food and toy donations to benefit LINK Holiday Program.

*Amount has been rounded.

2013 Initiatives

1st Quarter: Sponsor beneficiary for Souper Bowl of Caring and participate in annual Ministry Fair; prepare meals for RI Hypothermia Shelter on multiple Sundays in March. Identify and promote Lenten outreach effort.

2nd Quarter: LINK food deliveries, weekly in April, hold fundraiser in April to benefit St. Mathieu in Chapoteau. Establish new outreach to benefit Seniors community.

3rd Quarter: RI Backpack and School Supplies collection, promote TBD outreach effort with Open Arms ministry, RI Walk for the Homeless, Ministry Retreat, food drive for LINK.

4th Quarter: Annual Bread Sale fundraiser, Angel Tree, collect food, coats and toys for LINK Holiday Program.

Point of Contact: Shon Beury, chair, 703-620-2890, shonbeury@aol.com

Shrine Mont Ministry

St Timothy's 2012 Annual Parish Retreat

This year's Parish Retreat was held, as usual, at Shrine Mont in Orkney Springs, VA on May 4-6, 2012. We had 64 folks in attendance; more than a 50% increase from last year! What a great time of rest and renewal, as well as a time of laughter, fellowship, and spiritual reflection. Shrine Mont, our Diocesan Retreat Center, is actually a group of cottages and a grand old hotel (which is listed in the National Register of Historic Places), nestled in the beautiful Shenandoah Mountains. We are truly blessed to have this wonderful gathering place, which is also the home of The Cathedral Shrine of the Transfiguration, an open-air cathedral of the Diocese of Virginia.

Friday evening was spent in the usual way, getting settled in and chatting. After dinner, our social time was mostly unstructured, and included catching up with friends and of course snacking on all of the yummy treats everyone brought to share.

This year's retreat theme focused on family trees. Cheryl Brock led the adult program for Saturday around this theme, based on the book "Christianity's Family Tree: What Other Christians Believe and Why", by Adam Hamilton. We watched a video presentation by Adam, pausing between each segment to discuss the specific denomination presented and how its beliefs and nuances make it what it is. In the end, I think we all agreed that while we are all quite different on the surface, we share many of the same core beliefs and are all part of the same wider Christian faith.

The children spent the morning participating in a program led by our own Father Brad, and assisted by several of our most helpful teen youth. They made kites and decorated them with family crests, while also spending time outside on the beautiful retreat center grounds burning off their endless energy. I believe Father Brad took a nice long nap after that session!

The adult program reconvened briefly on Saturday afternoon to finish up the morning's discussion and then it was free time. Some took hikes, did crafts or knitted, worked on jigsaw puzzles, shopped in the bookstore, sat in rockers to chat, or took a nap, while many youth enjoyed outdoor play. The weather was perfect.

Saturday evening's activities commenced with a Cinco de Mayo themed "happy hour" on the 2nd floor porch of the old hotel. Until that point in the weekend, all in attendance had their photograph taken and printed out. After dinner, we met as a group and pasted our photos on "St. Tim's Family Tree", along with a leaf on which was written our names and when we first came to St. Tim's. Then we took turns introducing ourselves to the group, talking about when and why we came to St. Tim's and to Shrine Mont. This was very valuable to the many first-timers to Shrine Mont as well as those new parishioners of St. Tim's who attended the retreat.

The evening concluded with the annual "Talentless Show." There was a lot of groaning at bad jokes, but also plenty of talent. The famed Halleluiah Honeys concluded the show, beginning with a special "welcome back" for Father Brad. The night concluded with folks visiting on various porches, enjoying each other's company and more sinful snacks.



On Sunday, we held a hymn sing lead by Peter Waggoner, and a worship service led by Fr. Brad. After a delicious lunch of fried chicken and butter beans (a Shrine Mont tradition), everyone reluctantly packed up and headed for home. As always, the food was great and very filling, and the fellowship was amazing. I hope you will all plan to join us next year for this wonderful time of friendship and renewal.

St. Tim's Annual Parish Retreat Committee: Cheryl Brock, Ella LaRe, Katie Mazza, Jean Shepherd, Keith Stroud

Mission:

To provide our parishioners with "a place apart" for the weekend, for rest, renewal, laughter, fellowship, and spiritual reflection.

Resources:

1. Ministry Chair: Committee members (w/ yrs of service):

Katie Mazza – 4

Cheryl Brock – 1 (plus several years before Katie took over)

Keith Stroud – 1

Jean Shepherd – 1

Ella LaRe – 1

2. Number of members: 5 (see above)

3. 2012 Annual Budget: \$500

Accomplishments:

Producing a successful 2012 retreat, see preceding write up.

Planned Initiatives:

To put on another successful retreat May 3-5, 2013.

Point of Contact:

Katie Mazza katiemazza@yahoo.com 703-421-3979



Volunteer Coordination and Support Ministry (VoCoSuM)

Mission:

To raise the awareness of the people of St. Timothy's of the opportunities for service and thus to deepen their Christian life; to provide a means of ensuring the gifts/talents of the people are matched with the needs of the ministries; and to generally enhance, enrich and support the work of the ministries and further St. Timothy's mission of doing God's work.

Resources:

1. Ministry Chair: Duncan Hutcheon and Jane Perry were co-conveners during 2012.
2. Number of members: The ministry planning group had 8 members during 2012, and 10 "helping hands" members, who have offered to help on as-needed basis. Duncan Hutcheon was our Vestry liaison during 2012.
3. 2012 Annual Budget: The VoCoSuM had a budget of \$400 for 2012.

Accomplishments:

The Volunteer Coordination and Support Ministry (VoCoSuM) has a dual mission of helping facilitate successful and joyful parishioner ministry volunteer involvement and ensuring positive support of all ministry volunteers. With the active support and positive encouragement of the congregation, Vestry and Clergy, we have accomplished much since our formation in 2009. During 2012, the VoCoSuM members undertook and these projects:

- Drafted a planning calendar for use by Vestry
- Participated in the parish Ministry Fair
- Interviewed Youth Group leaders to help compile "event guidelines" for several YG events
- Drafted a "lessons learned" document for ministry and staff use, to help keep past event information easily available
- Scheduled/organized/facilitated the twice-yearly Vestry/Ministry Leader meetings in March and October 2012
- Planned/organized a highly successful Volunteer Appreciation Sunday
- Planned/organized a very effective and visible "STAR" (Smaller Tasks are Rewarding) Sunday, using STAR volunteers as speakers
- Updated STAR database with new volunteer names from STAR surveys/coordinated with ministry chairs to help welcome new volunteers
- Interviewed Fr. Brad to determine non-pastoral areas where volunteers could provide him with some assistance/support



- Maintained the “STARt Here to Volunteer” area on the church website
- Maintained the “Resources” area on the church website (documents and forms of use to the parish, Vestry, ministry leaders reside here)
- Provided (on an ad hoc basis, upon request) suggested solutions on volunteer needs to various ministries (including Food Table Ministry, Youth Group, Vacation Bible School and other ministries)
- Maintained/updated contact list of ministries/groups/outreach.

Planned Initiatives:

In 2013, the VoCoSuM looks forward to:

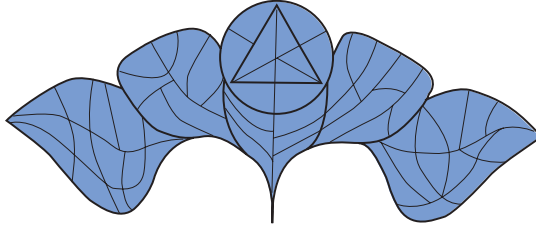
- Providing facilitation support for special meetings, as requested
- Continuing to work with Fr. Brad to identify areas where volunteers can be of help
- Participating at the parish Ministry Fair in February 2013
- Planning/organizing a 2013 STAR Sunday presentation event and distributing a survey form to further highlight ministry “smaller task” assistance needs
- Planning/organizing a 2013 Volunteer Appreciation Sunday
- Continuing to follow up and work with individual ministries on an as-needed basis to address volunteer needs and related challenges
- Continuing to raise the general awareness of opportunities for learning about and using time/talent/gifts/interests to help others
- Scheduling, organizing, and facilitating the semi-annual Vestry/Ministry Leader meetings in March and October 2013
- Offering assistance and support to all ministries to help strengthen their mission and ministry at St. Timothy’s

Point of Contact:

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St. Timothy's Episcopal Church

*As people of God we joyfully worship God, spread the Word of God's
love, treasure all people, and serve others everywhere in the name of
Jesus Christ. Therefore with God's help, we open our doors to everyone,
open our hearts in worship, open our eyes to the Spirit's gifts,
and open our arms to embrace God's work.*

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